



Software Sign Out Form

Your Name: _____	Date: _____
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Academic Program: _____

Software Title: _____

Platform: Mac PC

I will use this software for:

- Current Class
- Future Class
- Evaluation

This software is being loaned to you for training purposes. You are licensed to use this for:
 30 days,

If after this time you still need more time to work with the software, you may sign it out again.

TSS/DOT and Faculty Accountability:

The TSS/DOT is responsible for making a backup copy of the CD before checking it out.

- Faculty will be held accountable for replacement of the CD if it is lost, stolen or damaged.
- Faculty will not loan the CD to any one else, or make it available for use by anyone other than himself or herself on a home machine for the purposes stated above.
- Upon completion of the agreed upon arrangement for use of the software it is expected that the software will be removed from the home system.

Comments

I have read and understand the purpose of this software checkout program, and agree not to violate the Licensing Agreement between the school and manufacturer.

Faculty Signature: _____

Date: _____

ADD or School Director: _____